

## Administrative Order



**Administrative Order No.:** 4-41

**Title:** Schedule of Fees for Permits for Public Works Construction and Other Public Works Related Items

**Ordered:** 9/18/2002

**Effective:** 10/1/2002

### **AUTHORITY:**

Section 4.02 of the Miami-Dade County Home Rule Amendment and Charter and Sections 2-100; 2-103.2; 2-103.16; and 8CC-10 of the Code of Miami-Dade County.

### **SUPERSEDES:**

This administrative order supersedes Administrative Order 4-41, ordered September 20, 2000 and effective October 1, 2000.

### **POLICY:**

This administrative order establishes a schedule of fees to cover the costs to the Public Works Department of processing permits and inspection services for public works construction and for paving and drainage construction on public rights-of-way and on private property and no permit shall be issued until the appropriate fee is paid.

### **PROCEDURE:**

The administration of this administrative order is designated to the Director, Miami-Dade County Public Works Department, who shall be responsible for the collection of fees and the delivery of required services pursuant to Section 2-100 relating to the powers and duties of the Public Works Department. Every two years, or earlier if need be, the Director of the Miami-Dade County Public Works Department shall review all fees in terms of costs and recommend necessary changes to the County Manager through this administrative order procedure.

### **FEE SCHEDULE:**

The fee schedule adopted by this administrative order is attached to and made a part hereof. In accordance with Section 2-3 of the Code of Miami-Dade County, this official fee schedule is also filed with the Clerk of the Board of County Commissioners. Fees that are charged by the Public Works Department shall be the same as those listed in the official fee schedule on file with the Clerk of the County Commission.

This administrative order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Steve Shiver  
County Manager

**MIAMI-DADE COUNTY  
PUBLIC WORKS DEPARTMENT  
FEE SCHEDULE**

The Miami-Dade County Public Works Department shall charge and collect fees for the items and rates listed in the following schedule:

(A) Fees for public works construction, under permit issued by the Public Works Department, in canal, road and street rights-of-way, and utility or other easements, in the unincorporated area of Miami-Dade County, and in rights-of-way of canals, roads and streets located within municipalities that are maintained by Miami-Dade County, and for paving and drainage on private roads and parking lots in the unincorporated area of Miami-Dade County, are fixed as follows:

	<b>Fee</b>
1) For installation or repair of sanitary and storm sewers, water lines, gas lines, buried electric, telephone, CATV or other underground utilities:	
For 100 linear feet or less . . . . .	\$145.00
For each additional 100 linear feet or fraction thereof . . . . .	\$ 45.00
2) For exfiltration drains consisting of catch basin, exfiltration trench, or slab covered trench:	
For each 100 linear feet or fraction thereof . . . . .	\$ 85.00
3) For installation of poles or down guys for overhead utilities:	
For each pole or down guy . . . . .	\$ 30.00

4) For construction or replacement of sidewalks, curbs and gutters:

For 100 linear feet or less . . . . . \$ 85.00

For each additional 100 linear feet or fraction thereof . . . . . \$ 35.00

5) For construction of asphalt or concrete driveways:

a) For driveway width of 20 feet or less consisting of  
1 or 2 drives, including private property . . . . . \$ 55.00

b) For driveway width greater than 20 feet, but not  
greater than 40 feet, consisting of 1 or more drive  
approaches, including private property . . . . . \$115.00

1. For driveway consisting of 1 or 2 drives (on  
private road) . . . . . \$ 25.00

c) For driveway width greater than 40 feet (each  
driveway) . . . . . \$170.00

(d) For construction of stamped concrete driveways  
(liability release must be signed by homeowner  
prior to permit being issued)

For each drive (20 ft. max.) . . . . . \$ 55.00

(e) For construction of brick paver driveways  
(Recorded Covenant of Construction must be  
on file prior to permit being issued):

For each drive (20 ft. max.) . . . . . \$ 85.00

(6) For construction of street pavements, including paving of parkways and shoulders  
(includes base and subgrade):

(a) One lane or two lane pavements (width of pavement being 0 to 24 feet):

For 100 linear feet or less . . . . . \$230.00

For each additional 100 linear feet or fraction  
thereof . . . . . \$ 55.00

- (b) Three or more lanes of pavement (aggregate width greater than 24 feet):

For 100 linear feet or less . . . . . \$340.00

For each additional 100 linear feet or fraction thereof . . . . . \$115.00

NOTE: Fees for paving of parkways and shoulders will be priced the same as those charged for street paving.

- (7) For the installation of embankment and/or subgrade material in dedicated or zoned rights-of-way, excluding base rock and asphalt:

For linear feet or less . . . . . \$115.00

For each additional 100 linear feet or fraction thereof . . . . . \$ 30.00

- (8) For construction of curb separators:

For each 100 linear feet or less . . . . . \$ 55.00

For each additional 100 linear feet or fraction thereof . . . . . \$ 15.00

- (9) For erection of street name signs, traffic or directional signs, etc.:

For each sign . . . . . \$ 15.00

- (10) For construction of bridges:

For bridge roadway area of 1,000 square feet or less . . . . . \$1,140.00

For each additional 100 square feet or fraction thereof . . . . . \$230.00

- (11) For installation of permanent type traffic barricades, guardrails or guide posts:

For each 100 linear feet or fraction thereof . . . . . \$ 85.00

- (12) For construction of street or driveway culvert:

For each 100 linear feet or fraction thereof . . . . . \$115.00

(13) Installation of culvert pipe to enclose existing drainage ditch or canal:

For each 100 linear feet or fraction thereof . . . . . \$170.00

(14) Installation of new traffic signals (includes signals, poles and all incidental wiring and interconnects):

For each intersection . . . . . \$1,710.00  
(50% of this fee shall be paid at time of application for plan review. This up-front fee shall be applied to the full permit fee if the permit is issued within one year of plan approval).

(15) For upgrade or modification of existing traffic signals (includes signals, poles, and all incidental wiring and interconnects):

For each intersection . . . . . \$1,140.00  
(50% of this fee shall be paid at time of application for plan review. This up-front fee shall be applied to the full permit fee if the permit is issued within one year of plan approval).

(16) For resurfacing, waterproofing, or seal coating in public rights-of-way (does not apply to private homeowners):

For each 1000 square feet or fraction thereof . . . . . \$ 25.00

(17) For installation of bus shelter:

For each shelter . . . . . \$115.00

(B) Fees for placement of a newspaper or storage rack under permit issued by the Public Works Department, in the public right-of-way in the unincorporated area of Dade County, but excluding rights-of-way for roads which are maintained by the State of Florida.

(1) For placement of newspaper or newspaper storage racks at a given placement location defined as a location where no two racks are more than 200 feet from each other . . . . . \$ 25.00

(2) For each additional rack within the same current inspector district and within one-half mile of another rack included in same permit . . . . . \$10.00

(3) Fee for replacement sticker used to identify permitted rack . . . . . \$ 5.00

(C) Fees for paving and drainage on private property are fixed as follows (private street pavement, drainage and curbs shall be the same as listed in (A) above):

(1) Pavement (other than street pavements):

For each 1,000 square feet paved area or fraction thereof . . . . . \$ 25.00

(2) Drainage (other than street drainage):

(a) If in conjunction with No. (1), no additional charge, otherwise, 1/3 of the total cost of a permit, as though a paving permit were to be issued.

(b) Drainage on private property prior to paving permit is 1/3 total cost of paving permit.

(3) Curbs, gutters, extruded curbs (other than private streets):

No additional fee

(4) For resurfacing, water proofing, or seal coating on private property (does not apply to private homeowners):

For each 5,000 square feet or fraction thereof . . . . . \$10.00  
Maximum permit fee . . . . . \$115.00

(D) Penalty Fees:

When work for which a permit is required is commenced prior to obtaining a permit a penalty fee will be imposed.

THE PENALTY FEE WILL BE \$115.00 PLUS DOUBLE THE ORIGINAL PERMIT FEE.

The payment of such penalty fee shall not relieve any person, firm, or corporation from fully complying with all of the requirements of all applicable regulations and codes, nor shall it relieve them from being subject to any of the penalties therein.

(E) Extension of Permit:

A permit may be extended for a period of up to, but not more than one year, from the expiration date of the original permit, provided the Permit Section of the Public Works Department is notified prior to the expiration of the permit. If the permit is allowed to expire without requesting an extension, a new permit will be required, including appropriate fees, for the remainder of the uncompleted work.

(F) Final Inspection Requested after Expiration of Permit;

A fee of \$115.00 will be assessed when a final inspection is requested after a permit's expiration date.

(G) Special Projects:

A fee equal to actual staff time and related costs, shall be assessed for special projects requiring research by the Department in order to answer questions proposed by property owners, homeowners' associations, developers, attorneys, realtors, contractors, or municipalities, etc., in connection with: (a) the use, restrictions, resubdivision, and development of properties, including rights-of-way and easements; (b) the requirements and fees for permitting, platting, bonding, licensing, impact fees, concurrency, road engineering and/or construction, etc.; and/or (c) the determination of any existing violations on the property through a review of departmental records. Such special fee will only be levied for requests outside the scope of normal departmental work. A minimum fee of \$55.00 shall be charged.

A fee equal to \$2.00 per page shall be assessed for pre-programmed computer reports on Department records. The minimum fee shall be \$10.00

(H) Review – Fence in Right-of-Way:

Review of application for permission to fence within  
right-of-way ..... \$570.00

(I) Fees for temporary use of Public Works Department controlled land or easements are as follows:

\$0.30 per square foot per year with a \$115.00 minimum yearly fee for residential use and the fair market rental rate per square foot as determined by the Public Works Director with a minimum fee of \$1,140.00 per year for commercial use. Ten percent (10%) of the per square foot advalorem tax assessed land value of the property adjacent to the land being permitted shall be considered by the Public Works Director in determining the annual fair market rental rate for commercial use.

(J) Fees for required Survey Section field reviews of new subdivision plats to verify that State required monuments and lot corners have been set shall be \$230.00 for each requested field review.

(K) Non-refundable fees for plans and specifications:

1. For each set of plans. .... \$30.00
2. For each set of specifications. .... \$30.00

(L) Public Works projects – flat fee per project ..... \$500.00

(M) Reinspection Fee other than traffic signals ..... \$50.00

(N)	Reinspection Fee – traffic signals . . . . .	\$100.00
(O)	Tree Planting Fee . . . . .	\$10.00
(P)	Plan Review Fee (non-refundable) – Commercial and dry-runs (parking lots, driveways, trees, etc.) to be deducted from subsequent permit fee . . .	\$ 40.00